

TRADE TRACKING SYSTEM

90/01/22

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1989

POST : MEXICO

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	486	15.00	27.00	1.41
FROM TERRITORIES :	579	17.00	22.00	1.34
B.VISITS TO CLIENTS IN TERRITORY :	54	5.00	5.00	0.35
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	6.00	10.00	0.54
MISSIONS :	4	5.00	18.00	0.74
CONFERENCE SEMINARS :	1	0.00	2.00	0.06
OTHER :	5	0.00	3.00	0.09
D.COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED :	2	4.00	0.00	0.16
POST INITIATED :	17	3.00	2.00	0.18
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	2	1.00	0.00	0.04
FROM TERRITORIES :	8	0.00	1.00	0.03
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.00	0.00	0.08
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	1.00	0.00	0.04
HOST GOVERNMENT :	21	2.00	2.00	0.14
OTHER DEPARTMENT :	15	3.00	3.00	0.21
PROVINCES/MUNICIPALITIES :	6	0.00	1.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	3.00	0.29
LEAVE, PROFESSIONAL DEVELOP :		18.00	1.00	0.75
K.SERVICE TO OTHER MISSION PROGRAMS :		13.00	0.00	0.52
***** TOTALS *****		100.00	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 52
FROM TERRIT : 313

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 3

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 4
- LOCALLY-ENGAGED : 3