III. Attention should be given to the penmanship in the written work of the other studies, as the best means of preventing pupils from falling into careless habits of writing.

## LANGUAGE AND COMPOSITION.

- I. Oral and written Exercises:—These should be partly of the character prescribed for First Classes.
- II. Additional work:—(1) Exercises in combining two or more simple sentences into one, and in placing the comma in the same; but no rules are to be given or applied.
- (2) Exercises in different forms of sentences,—statements, questions, and commands.
- (3) Writing sentences containing the names of persons, places, the days of the week, and the months.
- (4) Writing sentences about pictures or familiar objects, placed before the pupils, but which have not been discussed with the pupils.
  - (5) Letter Writing,—simple exercises with a few sentences.
- (6) Reproduction, oral and written, from memory, of short stories read silently by the pupils.
- (7) Exercises, oral and written, in making short sentences with words, the meaning or use of which has been learned from the reading lessons.
- (8) Exercises in copying paragraphs from reading lessons which have been studied, to cultivate the correct use of capitals and punctuation marks.
- (9) Exercises in the use and orthography of such homonyms as occur in the Reader.
- (10) The proper use of capitals, commas, periods, and question-marks to be required in all written work.
- (11) Exercises in the proper use in sentences of the singular and plural forms of nouns and pronouns; in the use of the abbreviations Mr., Mrs., Dr., St., ct., cts., doz.; and in the correct use of the three principal parts of do, bite, see, eat, begin, break, drink, write, blow, bring, rise, freeze, feed, catch, draw, choose, lose, forget, teach, think,

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