

27/07/93

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1992

SUB-REGION: NORTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1563	17.75	33.18	5.07
FROM TERRITORIES :	1241	6.12	20.00	2.69
B. VISITS TO CLIENTS IN TERRITORY :	443	12.12	8.54	1.91
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	15	5.00	4.09	0.85
MISSIONS :	57	10.75	7.09	1.64
CONFERENCE SEMINARS :	17	4.50	4.90	0.90
OTHER :	11	1.00	0.90	0.18
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	20	0.87	1.27	0.21
POST INITIATED :	47	3.62	1.00	0.40
E. COMMUNICATIONS ACTIVITIES :	22	1.25	0.18	0.12
F. INVESTMENT ENQUIRIES				
FROM CANADA :	50	0.50	2.45	0.31
FROM TERRITORIES :	47	0.50	1.72	0.23
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	10	0.62	0.27	0.08
CONNECTIONS ARRANGED :	2	0.37	0.09	0.04
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.87	0.09	0.08
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	16	1.00	0.72	0.16
HOST GOVERNMENT :	47	1.62	0.90	0.23
OTHER DEPARTMENT :	89	7.37	0.72	0.67
PROVINCES/MUNICIPALITIES :	54	5.62	0.81	0.54
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.25	6.27	1.03
LEAVE, PROFESSIONAL DEVELOP :		2.75	3.36	0.59
K. SERVICE TO OTHER MISSION PROGRAMS :		7.12	0.45	0.62
L. TOURISM PROGRAM ACTIVITIES :		4.37	0.90	0.45
***** TOTALS *****		99.94	99.90	19.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	209
	FROM TERRIT :	371
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	420
	FROM TERRIT :	451
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		50
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	8
	-LOCALLY ENGAGED :	11