

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : ALGIERS

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA :	392	33.00	32.50	1.31
FROM TERRITORIES :	289	25.00	27.50	1.05
B. VISITS TO CLIENTS IN TERRITORY :	62	16.00	25.00	0.82
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	2	0.00	0.00	0.00
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED :	2	0.00	5.00	0.10
POST INITIATED :	0	4.00	0.00	0.08
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	3	2.00	0.00	0.04
FROM TERRITORIES :	12	3.00	5.00	0.16
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	1.00	5.00	0.12
HOST GOVERNMENT :	2	0.00	0.00	0.00
OTHER DEPARTMENT :	2	1.00	0.00	0.02
PROVINCES/MUNICIPALITIES :	3	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	0.00	0.08
LEAVE, PROFESSIONAL DEVELOP :		8.00	0.00	0.16
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	0.00	0.06
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 0
 FROM TERRIT : 8
 NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 48
 FROM TERRIT : 60

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 4

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2
 -LOCALLY ENGAGED : 2