

weight entitlement for shipment from Ottawa to the employee's post.

FSD 51 — Family Reunion

To minimize the effects of separation in families, the employer provides for family reunion travel and telephone communication

Effective September 1, 1993, family reunion travel is increased from two to three trips per year at the secondary level in Canada or at primary or the secondary level outside Canada where schools at the post are not compatible

Since the purpose of this directive is family reunion, visits of less than one week shall be reported to the Treasury Board Secretariat

The lowest available airfare appropriate to a particular itinerary should be sought when making bookings

Only one employee of an employee-couple may be reimbursed for telephone calls

The provisions of FSD 51.06 may be authorized in the event of critical illness or death of the child's other parent.

FSD 54 — Compassionate Travel

An employee may claim travel assistance arising from the serious illness/injury of dependant student or infirm child, or critical illness/injury or death of a parent or brother/sister of an employee or spouse or a member of the family unit. Costs are reimbursed which are in excess of those which would have been incurred while serving at headquarters

Provide for travel by the parent of the employee or spouse who is a dependant in accordance with FSD 2.01 and who is also the parent of the person who is critically ill or who has died

Provide for calculation of an employees share where travel is by PMV

Alert employees to availability of special fares and rebates for compassionate travel

FSD 55 — Salary Equalization

The purpose is to adjust employee's disposable income at mission to provide purchasing power comparable to that which employee would have enjoyed with similar remuneration in Ottawa. Where post index is less than 100 (Ottawa = 100), no adjustment is made

Clarify the purpose of salary equalization which is to maintain a lifestyle comparable to that which employees would have enjoyed with similar remuneration in Ottawa