

- flow-sheets (chemical formula flow-sheets, equipment flow-sheets and mass flow-sheets at each process step including quantitative information;
- standard operating procedures;
- documentation on the production program listing;
- quantities produced in the different production batches;
- documentation on the storage of the initial product A and the final product B;
- inventory transaction reports.

12. Advance preparation at the site

Advance preparation was limited to preparing access to the necessary updated documentation.

13. Escort and point of contact arrangements

At all stages of the inspection the inspectors were accompanied by representatives of the company which supported them in an extremely helpful and co-operative manner.

14. Additional participants

There were no additional participants present during the inspection.

15. Duration of the inspection and the initial visit

The duration of the initial visit was one day, the duration of the inspection was two days.

16. Measures to protect confidential information

All members of the inspection team were Austrian officials, and, therefore, obliged by law to keep information obtained confidential. In addition, the company requested that all participants signed a document which reaffirmed this obligation. It was agreed that administrative, commercial or technical documents would not be removed from the inspection site without the permission of the company. All documents should only be accessible to the members of the inspection team in the presence of a representative of the company.

17. Introductory Conference

In the course of the Introductory Conference, representatives of the company emphasized, already at this stage as well as repeatedly during the inspection, that the characteristics of the facility inspected would make it impossible to use it for the production of any Schedule 1 chemical.