

TRADE TRACKING SYSTEM

90/06/20

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1989

POST : LONDON

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	685	14.44	25.33	2.82
FROM TERRITORIES :	1158	13.11	21.66	2.48
B.VISITS TO CLIENTS IN TERRITORY :	285	17.00	7.16	1.96
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	9	1.66	3.00	0.33
MISSIONS :	11	1.77	1.00	0.22
CONFERENCE SEMINARS :	23	3.22	1.66	0.39
OTHER :	35	1.88	9.00	0.71
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	131	9.66	1.16	0.94
POST INITIATED :	159	11.11	0.83	1.05
E.COMMUNICATIONS ACTIVITIES :	15	2.11	0.16	0.20
F.INVESTMENT ENQUIRIES FROM CANADA :	48	1.44	0.50	0.16
FROM TERRITORIES :	96	2.66	0.66	0.28
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	100	0.00	1.66	0.10
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		1.88	1.66	0.27
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	265	4.22	2.83	0.55
HOST GOVERNMENT :	139	1.55	3.00	0.32
OTHER DEPARTMENT :	124	5.22	2.66	0.63
PROVINCES/MUNICIPALITIES :	143	2.00	1.33	0.26
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.44	9.16	0.95
LEAVE, PROFESSIONAL DEVELOP :		0.55	2.16	0.18
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	3.33	0.20
***** TOTALS *****		99.92	99.91	15.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 249
FROM TERRIT : 175

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 38

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 9
- LOCALLY-ENGAGED : 6