

27/07/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1992

POST : PARIS

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	564	19.16	18.07	3.50
FROM TERRITORIES :	526	16.66	11.53	2.50
B. VISITS TO CLIENTS IN TERRITORY :	229	13.33	6.15	1.60
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	17	6.66	2.30	0.70
MISSIONS :	10	10.00	4.61	1.20
CONFERENCE SEMINARS :	18	1.66	1.92	0.35
OTHER :	4	0.83	0.00	0.05
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	9	2.50	0.76	0.25
POST INITIATED :	21	3.33	0.76	0.30
E. COMMUNICATIONS ACTIVITIES :	4	0.83	0.00	0.05
F. INVESTMENT ENQUIRIES FROM CANADA :	110	3.33	2.30	0.50
FROM TERRITORIES :	108	3.33	2.30	0.50
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	124	0.00	4.61	0.60
CONNECTIONS ARRANGED :	50	0.00	1.53	0.20
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.66	1.15	0.25
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	46	3.33	3.84	0.70
HOST GOVERNMENT :	18	1.66	1.53	0.30
OTHER DEPARTMENT :	36	1.66	3.84	0.60
PROVINCES/MUNICIPALITIES :	50	0.83	3.84	0.55
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		3.33	1.92	0.45
LEAVE, PROFESSIONAL DEVELOP :		4.16	3.84	0.75
K. SERVICE TO OTHER MISSION PROGRAMS :		1.66	0.00	0.10
L. TOURISM PROGRAM ACTIVITIES :		0.00	23.07	3.00
***** TOTALS *****		99.91	99.87	19.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	25
	FROM TERRIT :	5
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	295
	FROM TERRIT :	185
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		25
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	6
	-LOCALLY ENGAGED :	13