

**WALK-IN CENTRE**

For information, refer to:

Hours of Operation: Monday to Friday, 8:30 a.m. – 4:30 p.m.

Co-ordinator: 944-0049

The Walk-in Centre provides access to scanners, colour printers, digital cameras, CD burners and specialized software.

The Walk-in Centre has thirty laptops — ten with dial-in access available for loan. (Users must have their own DISA card.)

The Walk-in Centre will loan out the following software: WordPerfect 5.2, WordPerfect 6.1, Quattro Pro 6.0 and WP Presentations 3.0, Windows 95, Corel WordPerfect Suite 8. As well, employees can convert documents from Word (up to v.97), Excel (up to v.97), WP (up to v.8) and Quattro Pro (up to v.8), etc.

The Walk-in Centre provides assistance in creating or editing graphics (CorelDRAW, Corel PHOTO-PAINT, etc.) and they help clients prepare presentations in PowerPoint and Corel PRESENTATIONS. The Walk-in Centre also has a library of computer manuals and magazines for consultation in the Walk-in Centre.