
4. Central Services

Central services are those services that you require to carry out your duties, such as accounting, legal services, and security (for fuller definition see glossary).

"Central services" are to be provided to you in the official language of your choice and you are to provide "central services" in the official language of choice of the employee.

5. Supervision

Supervision is involved in assigning tasks, controlling quantity and quality of work and evaluating performance. Supervision is to be provided according to the language requirements of the subordinate position. For example:

- incumbents of unilingual positions will be supervised in the language of that position;
- incumbents of either/or positions will be supervised in the official language of choice of the incumbent;
- incumbents of bilingual positions will be supervised in their official language of choice.

6. Communications Between Offices

As both English and French are the languages of work at headquarters and missions, communications between these offices may be in either official language. The responsibility for understanding the communication will rest with the receiving office.