

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : SEOUL

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	588	15.00	29.75	1.79
FROM TERRITORIES :	520	10.00	24.75	1.39
B. VISITS TO CLIENTS IN TERRITORY :	64	5.00	2.25	0.29
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	8	1.25	1.75	0.12
MISSIONS :	13	17.50	10.50	1.12
CONFERENCE SEMINARS :	4	4.25	1.00	0.21
OTHER :	2	0.50	0.50	0.04
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	1.50	0.75	0.09
POST INITIATED :	19	8.50	6.75	0.61
E. COMMUNICATIONS ACTIVITIES :	6	0.75	1.25	0.08
F. INVESTMENT ENQUIRIES FROM CANADA :	26	0.50	1.25	0.07
FROM TERRITORIES :	23	0.25	1.75	0.08
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	6	0.00	0.75	0.03
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	1.25	0.05
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	9	0.00	1.00	0.04
HOST GOVERNMENT :	14	0.00	1.25	0.05
OTHER DEPARTMENT :	13	6.25	1.00	0.29
PROVINCES/MUNICIPALITIES :	32	6.25	1.25	0.30
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		3.75	4.00	0.31
LEAVE, PROFESSIONAL DEVELOP :		12.50	6.75	0.77
K. SERVICE TO OTHER MISSION PROGRAMS :		0.75	0.50	0.05
L. TOURISM PROGRAM ACTIVITIES :		5.50	0.00	0.22
***** TOTALS *****		100.00	100.00	8.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 39
FROM TERRIT : 21
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 124
FROM TERRIT : 377

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 11

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 4
-LOCALLY ENGAGED : 4