

Every Standing Committee shall from time to time furnish the Committee of Finance with such information as they may require, and particularly before the close of every year with a full inventory of all the property in their respective departments.

(2) *Instruction*—

A Committee of Instruction, consisting of four members of the Board, who shall have supervision of the Educational Department, and shall enquire from time to time into the methods pursued in the instruction of the blind in other places.

(3) *Manufactures*—

A Committee of three on Manufactures to supervise the Manufacturing Department, supply that department with raw material, and dispose of the articles manufactured.

(4) *House*—

A House Committee on Supplies, Repairs and Improvements, to have supervision of all matters connected with the supply of provisions, clothing and other necessities; the regulation of the domestic arrangements of the Institution, and care of the building and grounds.

(5) *General Duties*—

Each Standing Committee shall visit the Institution at least once a month and arrange for one of their number to do so weekly. They shall have the entire and conclusive control, subject only to the full Board, over the department allotted to them; shall keep a book in the Institution, in which all their proceedings shall be entered, and especially all requisitions, instructions and orders given to the Superintendent or other officers shall be clearly set down therein, for the prevention of any misunderstanding regarding the same. The Chairman shall be bound to see that the duties of his committee are in every respect fully performed, and shall furnish the Board whenever required with the minutes of their proceedings, and all other information required.

VI—DUTIES OF THE TREASURER.

The Treasurer shall have charge of all funds and securities belonging to the Institution, and shall be *ex officio* a member of the Committee of Finance; shall deposit all moneys of the Institution, and pay by cheques drawn thereon all bills certified by the Chairman of any Standing Committee. He shall present at every stated meeting in each year a full report for the year, and in such forms as the Board may prescribe.

VII.—

The Correspondence of the Board, meeting of the Institution; received by him, and keep Board.

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(3) *Forms, &*

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