

to the hands of his successor all property, books and papers relating to the concerns of the Synod which may be in his possession.

16. Any proposition for an alteration of the Constitution of the Synod, shall be introduced in writing, and considered at the meeting at which it is introduced; and if approved by a majority of the members, each order, shall lie over till the next meeting of the Synod, at which it may be finally adopted.

No. V.

ORDER OF PROCEEDINGS AND RULES OF ORDER.

ORDER OF PROCEEDINGS.

I. The business of every day shall be preceded by special prayer for the Divine guidance and blessing, according to a form authorized by the Bishop.

II. After prayer the Secretary of the Synod shall call over the names of the Clergy, to be furnished by the Bishop, and mark the names of those in attendance, and shall then call over the names of the several parishes entitled to send lay representatives, when certificates of the representatives, having been presented, shall be examined by the Secretary, and a Committee of two to be appointed for the purpose; and where found satisfactory the names shall be recorded, and the attendance, if present, marked by the Secretary.

III. The order of business on each day shall be as follows:

1. Calling the Rolls.
2. Reading, correcting, and approving the Minutes of the previous Meeting.
3. Appointing Standing Committees.
4. Presenting, reading, and referring memorials and petitions.
5. Presenting Reports of Committees.
6. Giving notice of motions.
7. Taking up unfinished business.
8. Consideration of motions, and appointing Special Committees.

IV. An address from the Bishop shall be in order at any time. Notices of motion, if any, given by a member of the Synod, proceeding at a subsequent meeting, shall be read over at such meeting, and may be taken up by any member present, in the same manner as if he had himself given the notice.

RULES FOR THE PRESERVATION OF ORDER.

When the Bishop or other person presiding has taken the chair, no member shall continue standing.