

Communications

9) *CARN Newsletter*

As the Antarctic community in Canada is scattered from coast to coast, it is impracticable and expensive for members to meet face-to-face. Therefore, a CARN newsletter is essential as a means of exchanging information. The publication should be issued twice a year, in May and October. The first number would report on the previous (austral) summer's activities, the latter on plans for the coming season. The newsletter should also list: upcoming meetings; reports from recent meetings of interest to the Antarctic community (e.g., SCAR, Antarctic Treaty Consultative Meetings, and others); notes about the role and *modus operandi* of SCAR, COMNAP, SCALOP, the Antarctic Treaty System (ATS), and relevant developments in the Arctic. Contributions to the newsletter should be short, with a focus on promoting awareness rather than providing detailed information. They should include contact points for those wishing further details. Readers' feedback and contributions should be encouraged as a means of ensuring that the newsletter remains relevant to its constituency.

In view of rapid technological developments, the means of information dissemination should be reviewed from time to time. Most scientists already have Internet access, and a CARN site on the World Wide Web (WWW) would likely be useful. This could be integrated with the current CPC "home page", but, as the target audience includes many non-scientists, a hard-copy newsletter will still be required for the time being. SchoolNet is another effective means of providing information about Antarctica to schools; a Canadian scientist already uses the network to communicate the results of fieldwork in McMurdo Sound to schools in the Ottawa area.

Administration

10) *CARPEX Annual Report and Budget*

To improve planning and enhance accountability, CARPEX should submit two reports per year to the CPC: an annual report summarizing activities and results achieved, including comments on issues of concern to the committee; and a proposed workplan, with deliverables, milestones, and a budget, for the next fiscal year.