

To omit slides from a slide show:

1. Display the desired slide.
2. On the Property Bar, click the Skip button.

To omit multiple slides from a slide show:

1. In Slide Sorter view, select the first slide to omit.
2. Press and hold CTRL
3. Select additional slides to omit.
4. Release CTRL
5. On the Property Bar, click the Skip button.

To restore omitted slides:

1. Select the desired slides.
2. On the Property Bar, click the Skip button.

To set up the highlighter:

1. From the View menu, choose Play Slide Show.
2. In the Play Slide Show dialog box, click the Highlighter color button, and then from the palette, select the desired color.
3. In the Play Slide Show dialog box, click the Width button, and then from the palette, select the desired line width.
4. Choose OK.

To highlight during a slide show:

1. Drag to highlight areas on the slide.

To erase highlighting:

1. Advance to the next slide.
or
1. Press CTRL+E

To create a Show on the Go:

1. From the File menu, choose Show on the Go.
or
1. On the Property Bar, click the Show on the Go button.

2. In the Show on the Go dialog box, to accept the settings and create the Show on the Go, choose Create.
or
2. In the Show on the Go dialog box, to change the settings, choose Change.
3. In the *Where do you wish to place your Show on the Go?* area, select the desired drive, and then if necessary, enter the desired path.
or
3. In the *Where do you wish to place your Show on the Go?* area, select the E-mail the Show on the Go option button.
4. Choose Next.
5. In the *On which system will you play your Show on the Go?* area, select the desired system option.
6. Choose Next.
7. If necessary, in the *Which windows display will you use when playing your Show on the Go?* area, select the desired display option.
8. Choose Finish.
9. Choose Create.

To play a Show on the Go in Windows 95/NT:

1. From the Start menu, choose Run.
2. In the Run dialog box, in the Open text box, enter the path and file name of the Show on the Go.
3. Choose OK.
4. Navigate through the slide show as appropriate.

To spell-check a slide show:

1. Display the slide show in Slide Outliner view.
2. From the Tools menu, choose Spell Check.
3. In the Writing Tools dialog box, on the Spell Checker page, in the Not found box, note the text.