

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : SANTIAGO

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	429	25.00	36.00	1.22
FROM TERRITORIES :	366	18.00	24.00	0.84
B.VISITS TO CLIENTS IN TERRITORY :	34	10.00	8.00	0.36
C.EXPORT/TRADE/POLICY FAIRS :	2	5.00	15.00	0.40
PROJECTS AND EVENTS MISSIONS :	5	5.00	5.00	0.20
CONFERENCE SEMINARS :	1	1.00	0.00	0.02
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	0.00	5.00	0.10
POST INITIATED :	1	0.00	2.00	0.04
E.COMMUNICATIONS ACTIVITIES :	1	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	3	0.00	3.00	0.06
FROM TERRITORIES :	4	2.00	2.00	0.08
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		8.00	0.00	0.16
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	15	3.00	0.00	0.06
PROVINCES/MUNICIPALITIES :	2	1.00	0.00	0.02
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.00	0.00	0.04
LEAVE, PROFESSIONAL DEVELOP :		20.00	0.00	0.40
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 57  
FROM TERRIT : 55

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 11

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 2