

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

90/10/03

POST : TUNIS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	147	20.00	30.00	0.50
FROM TERRITORIES :	85	15.00	22.00	0.37
B.VISITS TO CLIENTS IN TERRITORY :	67	10.00	16.00	0.26
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	3	1.00	4.00	0.05
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	2	1.00	1.00	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	3.00	1.00	0.04
POST INITIATED :	20	10.00	2.00	0.12
E.COMMUNICATIONS ACTIVITIES :	6	1.00	0.00	0.01
F.INVESTMENT ENQUIRIES				
FROM CANADA :	5	1.00	0.00	0.01
FROM TERRITORIES :	6	2.00	0.00	0.02
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		8.00	0.00	0.08
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	11	3.00	2.00	0.05
HOST GOVERNMENT :	22	4.00	5.00	0.09
OTHER DEPARTMENT :	20	5.00	3.00	0.08
PROVINCES/MUNICIPALITIES :	12	2.00	5.00	0.07
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		3.00	2.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		0.00	4.00	0.04
K.SERVICE TO OTHER MISSION PROGRAMS :		11.00	3.00	0.14
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 59  
FROM TERRIT : 60

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 3

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 1