

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : YAOUNDE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	246	33.00	10.00	0.76
FROM TERRITORIES :	94	14.00	15.00	0.43
B.VISITS TO CLIENTS IN TERRITORY :	66	12.00	8.00	0.32
C.EXPORT/TRADE/POLICY FAIRS :	0	0.00	0.00	0.00
PROJECTS AND EVENTS MISSIONS :	5	8.50	2.00	0.19
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	1	0.50	0.00	0.01
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	4.00	0.00	0.08
POST INITIATED :	2	2.50	0.00	0.05
E.COMMUNICATIONS ACTIVITIES :	0	0.50	0.00	0.01
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		10.00	0.00	0.20
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	2	1.00	5.00	0.07
OTHER DEPARTMENT :	8	5.00	8.00	0.18
PROVINCES/MUNICIPALITIES :	11	2.50	2.00	0.07
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		1.50	50.00	0.53
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 63
FROM TERRIT : 81

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 1