

LIST OF OFFICIAL FORMS
USED IN THE
MONEY ORDER OFFICE.

Money Order and Advice.

- No. 1.—Form of Application for Money Orders.
 2.—Envelope for transmission of Monthly Returns.
 3.—Notice to Paying Postmasters when an Order does not bear the proper signature to the Receipt.
 4.—Notice to Paying Postmasters when the amount of the Order differs from that entered in the Account of the issuing Postmaster.
 5.—Request to Postmasters to charge their Commission on Money Orders issued during the quarter.
 6.—Notice when the amount of Commission charged is incorrect.
 7.—Quarterly Abstract.
 8.—Notice to Postmasters when Quarterly Abstract has not been received
 9.—Notice to Postmasters when the balance retained by them exceeds the authorized amount
 10.—Notice to Postmasters that Monthly Return has not been received.
 11.—Notice from issuing Postmaster to paying Postmaster when an Order has been repaid.
 12.—Notice from Postmaster to Postmaster General when an Order has been lost by the Remitter.
 13.—Notice from Postmaster to Postmaster General when an Order has been lost by the Payee.
 14.—Acknowledgement of Notice. Form 12.
 15.—Monthly Account Current.
 16.—List of Orders issued and paid.
 17.—
 18.—Notice to Postmasters when paid Orders have not been sent with Monthly Return.
 19.—Acknowledgement of Notice, Form 13.
 20.—Letter from Postmaster who issued lost Order, to Postmaster at whose Office it was payable, enclosing the Duplicate supplied by Head Office.
 21.—Notice to correct errors in Monthly Returns.
 22.—Notice to Postmaster that a Duplicate of an Order payable at his Office had been issued
 23.—Second Notice when balance retained by Postmaster exceeds authorized amount
 24.—Notice from Postmasters to Postmaster General when Orders have been issued on an Office for a sum exceeding in the aggregate £25.
 25.—Guarantee to be given when Duplicate Order is issued.