

8. The proposed outline of the evaluation design should be reviewed with the appropriate Director General, and changes made or reservations noted.

OUTPUT

The end product of each evaluability assessment will be a brief report; these in turn will be incorporated in the Planning Report submitted to the Evaluation & Audit Committee. It is expected that the evaluability assessment reports will form the basis for drafting terms of reference for the first evaluations.

Each evaluability assessment report will consist of at least the following:

A. Program Component Description\*

(1) Background information

- current & previous organization
- a three year picture of personnel & financial resources
- manager(s) responsible
- mandate

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\* In essence, we are verifying and expanding the component description produced in the overview assessment.