

### **1.8. Resource Management Foundation Course**

This year has seen the completion of the Resource Management Foundation Course for Missions. This course is designed as an online simulation that takes the participant through a "Year in the Life of a Programme Manager at a mission". The online course is a pre-requisite to the Programme Managers Abroad course offered annually as part of the pre-posting programme.

### **1.9. Management Consular Development Programme**

The Management Consular Development Programme has been upgraded with a redesigned "Financial Management Course" that was delivered in two modules. For the first time the budget cycle and financial planning and forecasting were included in the course. The material formally presented by SMFF had been redesigned with their collaboration to create learning material that is competency- and knowledge-based.

### **1.10. Contract for Services Training**

In line with the federal government's commitment to strengthening management and administrative capacity in departments, regional "Contracting for Services" courses were offered this year in Mexico City and Kuala Lumpur. Resources from the departmental Contracting Division (SPPG) and the Centre for Corporate Services Learning (CFSS) delivered the two sessions to employees responsible for drafting, signing and administering contracts as well as Contract Review Board members.

### **1.11. Values and Ethics Training**

In line with the government's commitment to making values and ethics an integral part of how departments operate, the Centre for Corporate Services Learning (CFSS) has incorporated modules on Values and Ethics, offered by ZVE, into the one-day Orientation for Newcomers to the Department, to the Management Consular Development Programme, to the Administrative Assistant Development Programme and to the LES In-Canada Programme courses.

### **1.12. Occupational Health and Safety (OHS) Training**

Centre for Corporate Services Learning (CFSS) and the Canada School of Public Service (CSPS) completed a memorandum of understanding (MOU) whereby the Canada School was given permission to use the CFSS online OHS course on its website. This course, which was developed by CFSS, is now available to all public servants in the federal government.

