Getting Started with Quattro Pro

Before you can begin working with Quattro Pro, you need to know several basic skills and concepts: how to start Quattro Pro from the Windows 95 desktop, how to use the Quattro Pro interface, how spreadsheets are used, and how to select cells. This section introduces you to spreadsheets and notebooks and shows you how to begin working with Quattro Pro.

Starting Quattro Pro

To start Quattro Pro, you access the Start menu and the Corel WordPerfect Suite 8 submenu. If you use Quattro Pro often, you might want to create a Quattro Pro shortcut icon on the desktop.

└ METHOD ┘

To start Quattro Pro:

1. From the Start Menu, choose Corel WordPerfect Suite 8.
2. From the Corel WordPerfect Suite 8 submenu, choose Corel Quattro Pro 8.

┌── EXERCISE ──

In the following exercise, you will start Quattro Pro.

1.	From the Start Menu, choose Corel WordPerfect Suite 8	*The Corel WordPerfect Suite 8 submenu appears.*
2.	Choose Corel Quattro Pro 8	*A blank spreadsheet appears.*
3.	If necessary, maximize the Quattro Pro window and the spreadsheet window	

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