

MON	1 MAY	TUE	2 MAY	WED	3 MAY	THU	4 MAY	FRI	5 MAY	SAT	6 MAY
<ul style="list-style-type: none"> - MISSION MANAGEMENT PLAN: LES SALARY FORECAST; PRICE INCREASE INFORMATION - B - CURRENCY CONVERSION: MONTHLY REPORTS - B - LES: PAY LIST AND SALARY DEDUCTION SHEET FOR LOCALLY-ENGAGED CANADIANS - B - OVERTIME - B - LEAVE AND ATTENDANCE REPORT - B 				<ul style="list-style-type: none"> - TECHNICAL SECURITY: CERTIFICATE OF DESTRUCTION - C 				<ul style="list-style-type: none"> - CONSULAR: CONSULAR REPORT (COMIS) - B - PASSPORT: ACCOUNTABILITY REPORT - C - PASSPORT: MONTHLY REGISTER OF PASSPORT SERVICES - B - PASSPORT: LABEL INVENTORY AND RECORD OF ISSUES - B - PASSPORT: ISSUE REPORT - C - FINANCE: REMITTANCE STATEMENT - D - FINANCE: MONTHLY MISSION FINANCIAL RETURN - D - FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - D 			
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	
										SUN	7 MAY

A = As required reports B = Reports which ALL missions must provide on a regular basis C = Reports which small missions are NOT expected to complete D = Reports to be completed by the Hub