

22/08/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1993

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 41822	15.76	24.69	92.53
FROM TERRITORIES	: 40903	9.54	17.55	62.81
B.VISITS TO CLIENTS IN TERRITORY	: 9229	9.66	8.92	40.51
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS	: 378	4.23	5.90	22.96
MISSIONS	: 472	6.31	6.62	28.53
CONFERENCE SEMINARS	: 403	3.59	2.32	12.48
OTHER	: 387	2.58	2.05	9.96
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 719	3.06	1.67	9.82
POST INITIATED	: 1141	5.58	3.22	18.35
E.COMMUNICATIONS ACTIVITIES	: 935	2.46	1.22	7.60
F.INVESTMENT ENQUIRIES FROM CANADA	: 885	1.65	1.33	6.44
FROM TERRITORIES	: 1289	2.03	1.98	8.79
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 484	0.50	1.07	3.70
CONNECTIONS ARRANGED	: 297	0.28	0.66	2.23
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	:	2.41	1.25	7.56
I.SERVICE REQUESTS FM GOV'T SOURCES NGO	: 703	1.26	0.84	4.46
HOST GOVERNMENT	: 928	1.82	1.30	6.65
OTHER DEPARTMENT	: 1759	3.21	1.71	10.20
PROVINCES/MUNICIPALITIES	: 1543	2.69	1.68	9.18
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		9.55	2.75	24.18
LEAVE, PROFESSIONAL DEVELOP	:	6.32	3.67	20.85
K.SERVICE TO OTHER MISSION PROGRAMS	:	4.15	0.60	8.97
L.TOURISM PROGRAM ACTIVITIES	:	1.26	6.88	20.24
***** TOTALS *****		99.90	99.88	439.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 2238
	FROM TERRIT	: 1985
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 10148
	FROM TERRIT	: 14594
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	735
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 178
	-LOCALLY ENGAGED	: 261