

RULES AND REGULATIONS

FOR THE MANAGEMENT OF THE

PUBLIC LIBRARY,

NEW WESTMINSTER.

The Board of Directors of the Public Library shall consist of

His Excellency the Governor,

The Hon. the Colonial Secretary,

The Hon. the Attorney General,

The Hon. the Chief Commissioner of Lands & Works & Surveyor General,

The Hon. the Member of the Legislative Council for New Westminster,

The President of the Municipal Council,

and shall have full power and control over the Library, the officers, funds, and effects thereto belonging, and all its affairs, financial and otherwise, and all matters and things which shall arise in the course of the conduct or management thereof.

The Librarian shall be appointed, remunerated, and removable by the Board at pleasure.

1. The Subscription to the Library, payable in advance, shall be \$1 per month for monthly subscription for the use of the Library as a Reading Room; \$5 per annum for yearly do.; \$7 per annum extra ~~for the use of the Circulating Library.~~ All Subscriptions shall be paid in advance to the Librarian, and be accounted for by him regularly once a month, on the first day of each month to the Board.

The Library shall be open every day (Sundays excepted) throughout the year, from 9 o'clock, A.M., to 10 P.M.

11. The Librarian shall have charge of, keep, and carry on all the correspondence, and minutes, and accounts of the Library and Board, shall collect subscriptions, and otherwise look after the financial affairs of the Library, subject to the orders of the Board.

He shall superintend the observance of the Rules and Regulations, for the time being, by all persons subject thereto.

He shall keep a full and accurate Catalogue of all the Books, Magazines, Maps, Charts, Works of Art, and articles belonging to the Library, and arrange and keep them in proper order.

He shall also enter in a Book for the purpose all Books and other donations presented to the Library, with the names of the donors.

He will keep in the Library a correct list or register of the names of all subscribers, and not deliver any Book to any person not previously so registered.

He shall have charge of the Building, and see that the Books, Library, and Reading Room, and their contents, are kept in good order and free from dust, and otherwise have due care for the comfort of visitors.

He shall collect, under the orders of the Board, all monies due and to become due from Subscribers or others on account of the Library.

He shall not allow any person, except Members of the Board, to remove a Book from its place, or periodicals or papers from the files or shelves in the Library, without permission.