

Objective : 10. To inform employees of their rights and obligations in official languages matters.
 Objectif

No. No	Goals Buts	1979-80			Control Dates Dates de contrôle	Comments Commentaires	No. No
		Results Projectés	Résultats Réalisés	Action Suite prévue			
10.1	Preparation and distribution of an aide-memoire to all managers, reminding them of their responsibilities in the area of service to the public.		X			New goal.	10.1
10.2	Holding of information sessions for rotational staff on their departure to posts and on their return.	X	X	M	A: 1982-1983		10.2
10.3	Individual meetings with heads of post before their departure abroad.	X	X	M	A: 1982-1983		10.3
10.4	Holding of information sessions for new Departmental employees.	X	X	M	A: 1982-1983		10.4
10.5	Setting up of information sessions for non-rotational staff at headquarters.	X		E		After thought and consultation with various departments, we have concluded that the organization of ongoing and centralized information sessions for non-rotational employees is not the best means of conveying information. We believe it will be more effective in the long term to prompt managers, responsible for monitoring on an ongoing basis the implementation of official languages directives, to convey information to employees regularly. The Official Languages Division will continue to distribute new, general information as it arises.	10.5

(1) Goal will be: (M) Maintained (R) Revised (E) Eliminated
 But sera: (M) Maintenu (R) Révisé (E) Éliminé

(2) Dates of: (M) Monitoring (A) Auditing
 Dates de: (S) Surveillance (V) Vérification

(1) Goal w/
 But ser