

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1992

SUB-REGION: WEST EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	4715	14.57	26.40	20.38
FROM TERRITORIES :	6329	8.47	17.92	13.24
B.VISITS TO CLIENTS IN TERRITORY :	1206	9.97	8.29	8.67
C.EXPORT/TRADE/POLICY FAIRS :	51	2.38	3.53	2.91
PROJECTS AND EVENTS MISSIONS :	71	5.35	3.85	4.33
CONFERENCE SEMINARS :	75	4.45	1.98	2.94
OTHER :	63	1.52	1.62	1.52
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	203	5.11	1.64	3.04
POST INITIATED :	270	5.28	3.18	3.94
E.COMMUNICATIONS ACTIVITIES :	77	1.45	0.40	0.83
F.INVESTMENT ENQUIRIES FROM CANADA :	241	2.54	1.35	1.80
FROM TERRITORIES :	412	2.61	1.87	2.11
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	184	0.57	2.96	1.84
CONNECTIONS ARRANGED :	203	0.21	1.85	1.09
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		3.69	1.72	2.48
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	175	0.57	0.98	0.77
HOST GOVERNMENT :	212	1.47	0.62	0.96
OTHER DEPARTMENT :	415	2.76	2.14	2.32
PROVINCES/MUNICIPALITIES :	329	2.59	1.90	2.12
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.76	1.79	4.65
LEAVE, PROFESSIONAL DEVELOP :		6.95	5.40	5.84
K.SERVICE TO OTHER MISSION PROGRAMS :		4.78	0.42	2.24
L.TOURISM PROGRAM ACTIVITIES :		3.85	8.07	5.98
***** TOTALS *****		99.90	99.88	96.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	361
FROM TERRIT :	202
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	985
FROM TERRIT :	1558
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	183
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	42
-LOCALLY ENGAGED :	54