



Department of Foreign Affairs
and International Trade

Ministère des Affaires étrangères
et du Commerce international

Deputy Minister

Sous-ministre

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May 4, 1994

Dear colleagues,

As part of our on-going efforts to make our operations more cost-effective and efficient, as well as to improve the quality of services provided, the Personnel and Corporate Management branches will be consolidated, effective August 1, 1994.

The new organization will be known as the Corporate Services Branch (MSB) under a single assistant deputy minister. A transition team, headed by Bill Clarke and Garrett Lambert, will oversee the changes over the coming months.

This change is designed to eliminate duplication and overlap, further simplify and automate financial and personnel services, and improve the speed and delivery of services to employees.

The new Corporate Services Branch will have a client-service culture. This means an operation that puts a premium on providing its clients, the employees of this department, the services they need, when they need them. The net result should be faster and more efficient services in personnel, financial and other administrative matters.

Should you have any questions about this merger, please contact Michael Stinson (O/MCB) at 944-2999.

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