

4  
Re Graduate Faculty.

1. All work completed to date.

2. Miss Charlton (Secretary) has sufficient work to keep her busy all summer.

Making out cards for all graduate students as required by registrar. So as to have duplicate reports in the Registrars office.

3. Graduate announcement printed & sent out.

4. Re successor. Dr. Johnson is in my opinion the best man serving on the Arts or Science Committees of the Faculty. He knows the work, has a flair for executive details, possesses good judgement, & very even temperament. Further he desires to keep up & improve the status of graduate work, & having in the dept. of Chemistry a large, if not the largest body of graduate students, he is in greater touch with the student body than any other professor.

J.C.H.