

executed documents shall be returned to the Department for credit, affixed to Form 116, Inventory of Consular Fee Stamps. In no circumstances shall a damaged fee stamp be used.

Sale
Prohibited

21.26 Fee stamps shall not be sold to the public uncanceled nor shall they be used in any manner except as herein indicated.

Accounting
of Fees

21.27 All receipts from the sale of fee stamps, as recorded on Form 120, are to be deposited with the accounting officer of the Mission at least once a month. Each deposit is to be noted in the statement of Revenues and Refunds as "Consular fee stamp sales from (date) to (date)".

Fees Received
in Advance

21.28 Consular fees received in advance for services not yet performed or completed and for which no fee stamps have then been issued are to be recorded on Temporary Cash Blotter (Form EXT 119) in accordance with the instructions listed on the reverse side of the form. In all such cases, an unofficial receipt shall be issued to the applicant. These transactions shall be completed and the fees brought to account with the least possible delay.

Amended 1/8/49