GUIDANCE PAPER

* * * ASSISTED LEAVE * * *

1. The following review of some of the considerations governing assisted leave might be useful to Officers stationed at hardship posts (either "C" or "D"). The practice has developed of allowing foreign service personnel at hardship posts to take leave at other than the approved centre and claim reimbursement of actual expenses up to the amount that would have been paid. This has the blessing of Treasury Board. (Obviously the alternative location must not itself be a "C" or "D" post as this would be tantamount to conceding that the conditions at the latter post are not severe enough to warrant any leave assistance!)

2. It has been recently recommended that our personnel in Karachi should be permitted to proceed to a hill station in Ceylon. There would appear to be no objection to this request as long as the place chosen were not Colombo itself, which is a "D" post.

3. Personnel at "Iron Curtain" posts, for example Moscow, are permitted to go outside the country of the post in order to obtain relief from psychological strain; it would not therefore be in accordance with the intent of the regulations if such leave were taken in another country behind the Iron Curtain.

4. Form CT 110 should show the actual expenses incurred travelling from the hardship post to the alternate resort chosen, substantiated by vouchers, together with the established cost of return transportation to the approved leave centre.

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