

Office Equipment Group: Bookkeeping Equipment Operator Sub-Group, Page 69

One woman has been added to this group during the period. She was formerly an ST-SCY-4 in the Department.

Office Equipment Group: Microphotography Equipment Operator Sub-Group, Page 70

There is now one man in this group, accounting for an increase of one.

Secretarial, Stenographic & Typing Group: Secretary Sub-Group, Page 71

The resolution of the SCY-1 to SCY-2 and SCY-2 to SCY-3 promotion exercise has meant that the level distribution in this group has improved at the first three levels. The number of men in the group has remained at three, although it should be mentioned that there has been no recruitment of rotational SCYs. Movement in and out of the group was as follows:

	<u>MEN</u>	<u>WOMEN</u>
from ST-SCY-1 to CR-3	-	1
ST-SCY-2 to CR-2	-	1
ST-SCY-4 to AS-1	-	1
to ST-SCY-1 from ST-STN-1	-	1
ST-SCY-1 from ST-TYP-2	-	2
ST-SCY-2 from ST-TYP-2	-	1
	<u>0</u>	<u>7</u>

Secretarial, Stenographic & Typing Group: Office Composing Equipment Operator Sub-Group, Page 72

There is now one man in this sub-group.

Secretarial, Stenographic & Typing Group: Stenographer Sub-Group, Page 73

This group has reduced in size since the Passport Office now has no ST-STNs on its staff.

Secretarial, Stenographic & Typing Group: Typist Sub-Group, Page 74

This group has increased in size and remains totally female. There was also the following movement out: