

having been examined by such Council or Trustees, or some person or persons appointed by them, and found to be correct, shall be delivered to such Trustees or Council, and shall be kept among their official papers.

V. The Librarian is accountable to the Trustees or Council appointing him, for the cost of every book that is missing, or for the whole series of which it formed a part. The Librarian is also accountable, in like manner, for any injury which a book may appear to have sustained, by being soiled, defaced, torn, or otherwise injured; and can be relieved from such accountability only by the Trustees or Council, on its being satisfactorily shown to them, that some resident within their jurisdiction is chargeable for the cost of the book so missing, or for the amount of injury so done to any work.

VI. The Librarian must see that in each book belonging to the Library, the number of the book and the name of the Library to which it belongs shall be written, either on a printed label pasted inside the cover of the book, or on the first blank leaf of it; and he is on no account to deliver out any book which is not thus numbered and identified. He is also to cause all the books to be covered with strong wrapping paper, on the back of which is to be written the title of the book, and the number in large figures. As new books are added, the numbers are to be continued, and they are in no case to be altered; so that if the book be lost, its number and title must still be continued on the catalogue, with a note that it is missing.

VII. The Librarian must keep a blank book, which may consist of a few sheets of writing-paper stitched together—ruled across the width of the paper, so as to leave five columns of the proper size, for the following entries—to be written lengthwise of the paper: In the first column, the Title and No. of the Book; in the second column, the Name and Residence of the person to whom delivered; in the third column, Date of Delivery; in the fourth column, the Date of its Return; in the fifth column, Remarks respecting the Condition of the Book, as good, injured, torn, or defaced, &c., in the following form:—

TITLE AND NO. OF THE BOOK.	TO WHOM DELIVERED.	WHEN DELIVERED.	WHEN RETURNED.	CONDITION OF THE BOOK.

As it will be impossible for the Librarian to keep any trace of the Books without such minutes, his own interest, as well as his duty to the public, should induce him to be exact in making his entries at the time any book is delivered; and when it is returned, to be equally exact in noticing its condition, and making the proper minute.

VIII. The Librarian is to act at all times and in all things according to the orders of the Corporation appointing him; and whenever he is removed or superseded, he is to deliver to his successor, or to the order of his Trustees or Council, all books, catalogues, and papers appertaining or relating to the Library; and if they are found to be satisfactory, his Trustees, or Council, or successor in office, shall give him a receipt to that effect. But if any of the books shall have been lost, or in anywise injured, the Librarian shall account and pay for such loss or injury, unless released by his Trustees or Council.

IX. The Trustees and Council are to attend faithfully to the interests of their Library; they are, at all times, when they

think proper, and as often as possible, to examine the books carefully, and compare the books with the catalogue, and note such as are missing or injured; and to see that all forfeitures are promptly collected, and that injuries done to books are promptly repaired, and that the Library is properly managed and taken care of.

X. The following are the regulations for the care and use of the books in the Library:—

1. The Librarian has charge of the books, and is responsible for their preservation and delivery to his successor, or to the order of his Trustees or Council appointing him.

2. A copy of the Catalogue of the books is to be made out and kept by the Librarian, and open to the inspection of all persons entitled to get books from the Library, at all seasonable times, or at such times as may be determined by the Trustees or Council.

3. Books are to be delivered only to residents of a School Section in which a Library or Branch Library is established; or to the residents of a Township, where Branch School Section Libraries do not exist.

4. Not more than one book can be delivered to a person at a time; and any one having a book out of the Library must return it before he can receive another.

5. No person upon whom a forfeiture has been adjudged under these regulations, can receive a book while such forfeiture remains unpaid.

6. Each individual residing in a School Section, of sufficient age to read the books belonging to the Library, shall be entitled to all the benefits and privileges conferred by these regulations relative to Public School Libraries; but no person, under age, can be permitted to take a book out of the Library, unless he resides with some inhabitant who is responsible for him; nor can he receive a book if notice has been given by his parent, or guardian, or person with whom he resides, that he will not be responsible for books delivered to such minor. But any minor can draw a book from the Library, on depositing the cost of such book with the Librarian.

7. Where there is a sufficient number of volumes in a Library to accommodate all the residents of the School Section who wish to borrow, the Librarian may permit each member of a family to take books as often as desired, as long as the regulations are punctually and fully observed. But where there are not books enough to supply all the borrowers, the Librarian must accommodate as many as possible, by furnishing each family in proportion to the number of its readers or borrowers, or by delivering not more than one book at a time for each family.

8. Every book must be returned to the Library within as many weeks after it shall have been taken out, as it contains hundreds of pages—allowing one week for the reading of a hundred pages; but the same person may again take the same book, if application has not been made for it, while it was so out of the Library, by any person entitled who has not previously borrowed the same book—in which case such applicant shall have the preference in the use of it. And where there have been several such applicants, the preference shall be according to priority in the time of their applications, to be determined by the Librarian.

9. If a book be not returned at the proper time, the Librarian is to report the fact to the Trustees, and he must exhibit to them every book which has been returned injured by soiling