

CANADIAN INSTITUTE OF INTERNATIONAL AFFAIRS

Report of Honorary Secretary

1931

To the Chairman and Members of the Executive Council of the Canadian Institute of International Affairs:

Minutes The Fourth Annual Meeting of the Executive Council was held at the York Club, Toronto, on January 26th, 1931. Copies of the minutes of this meeting have already been submitted to all members of the Council.

Emergency Con- ferences - It was found necessary to hold two emergency conferences since the date of the last annual meeting, one in February in Ottawa when Hon. Vincent Massey, Mr. Rowell and myself met to discuss preliminary matters in connection with representatives to Hangchow. Sir Robert was to have been present but unfortunately was indisposed. The second meeting in May was also in Ottawa when Sir Robert, Mr. Rowell and myself met to decide on the panel for Hangchow, complete financial arrangements, etc.

The Budget At the meeting last year, a budget of \$13,000 was approved. Of this, \$7,500 was for the Secretariat at Honolulu; \$5,000 to be appropriated towards the expenses of the representatives at the conference; and the remaining \$500 for local expenses, the latter to include \$300 recommended by the Research Committee for their work.

Although \$5,000 was apportioned for representation at Hangchow, it was found possible to secure delegates without direct cost to the Institute, except in two cases in each of which \$1,000 was raised through the good offices of friends of the Institute.

Of the \$7,500 allotted to Honolulu, the Treasurer's Report will show that \$7,023 has already been remitted, leaving a balance due under the terms of last year's budget.

Nothing has as yet been paid out under the head of local expenses, though there is an unpaid account from the Research Committee of \$353.