

MON	27 OCT	TUE	28 OCT	WED	29 OCT	THU	30 OCT	FRI	31 OCT	SAT	1 NOV
						— MOTOR VEHICLES: REGISTER OF GAS COUPONS - C		— OCCUPATIONAL HEALTH AND SAFETY: MINUTES - C — FINANCE: EMERGENCY CASH PARCEL INSPECTION - B — FINANCE: RECONCILIATION PACKAGE - B — FINANCE: FINEX REPORTS - B			
										EVENING	
										SUN	2 NOV
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports

B = Reports that ALL missions must provide on a regular basis

C = Reports that small missions are NOT expected to complete

D = Reports to be completed by the Hub