

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : CHICAGO

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	: 210	10.33	11.66	0.66
	FROM TERRITORIES	: 351	7.33	25.33	0.98
B. VISITS TO CLIENTS IN TERRITORY	VISITS	: 21	6.00	2.00	0.24
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	: 9	0.33	14.66	0.45
	MISSIONS	: 2	0.66	2.33	0.09
	OTHER	: 4	3.33	1.33	0.14
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		: 4	2.66	0.00	0.08
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	: 3	0.33	0.00	0.01
	FROM TERRITORIES	: 331	14.00	0.33	0.43
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		: 0	1.00	0.00	0.03
	CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA		: 4	11.66	8.66	0.61
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		: 6	1.66	6.66	0.25
	FROM OTHER GOV'T SOURCES- CONTACTS	: 25	1.66	2.00	0.11
	- REPORTS	: 0	0.00	0.00	0.00
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		18.33	15.66	1.02
	LEAVE, PROFESSIONAL DEVELOP		3.66	9.00	0.38
J. SERVICE TO OTHER MISSION PROGRAMS			17.00	0.33	0.52
***** TOTALS *****			99.94	99.95	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 86
FROM TERRIT : 457

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 4

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 3