

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

REGION : EUROPE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 4731	11.89	24.86	18.64
FROM TERRITORIES	: 5050	8.29	18.09	13.39
B. VISITS TO CLIENTS IN TERRITORY VISITS	: 1013	7.93	7.01	7.46
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 100	1.93	4.36	3.20
MISSIONS	: 131	2.41	2.73	2.58
OTHER	: 107	3.68	3.82	3.76
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 283	3.64	4.21	3.94
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 277	2.95	1.46	2.18
FROM TERRITORIES	: 434	3.47	3.00	3.23
F. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 237	1.72	2.57	2.17
CONNECTIONS ARRANGED	: 133	1.39	1.30	1.35
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	: 12	1.02	0.21	0.60
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 296	4.54	3.05	3.77
FROM OTHER GOV'T SOURCES- CONTACTS	: 619	3.89	3.50	3.69
- REPORTS	: 326	1.66	2.09	1.89
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.	: 12.31	2.59	7.26	
LEAVE, PROFESSIONAL DEVELOP	: 19.08	13.76	16.32	
J. SERVICE TO OTHER MISSION PROGRAMS	: 8.10	1.30	4.57	
***** TOTALS *****		99.90	99.91	100.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 1256
FROM TERRIT : 1413

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 219

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 48
- LOCALLY-ENGAGED : 52