

of statements and speeches by the Minister and assists Canadian journalists on assignments to foreign countries. It holds press briefings on foreign affairs and deals with a continuing flow of requests for facts, comment, background briefings and interviews.

The Press Office provides posts abroad with timely reports of Canadian news and government policy to assist them in their dealings with the local press.

The Information Division has two main responsibilities: (1) to convey to the people of other countries a knowledge and understanding of Canada and the Canadian people and (2) to provide information on Canada's external policy and on the work of the Department of External Affairs. The division produces and distributes a variety of publications such as Statements and Speeches, Reference Papers, Reprints, the departmental monthly bulletin External Affairs, the Canadian Weekly Bulletin and a number of booklets and folders in English, French and foreign languages. It also purchases quantities of publications for distribution abroad. In association with the National Film Board, the division organizes the distribution of films by Canadian missions abroad. The division also co-operates with the Canadian Government Exhibition Commission in the provision of display materials to posts for trade fairs and exhibitions in other countries. It has the responsibility for liaison between the Department and the Canadian Broadcasting Corporation, and for close co-operation with the CBC International Service. The division also operates a visits program under which, each year, prominent journalists are brought to Canada. In Canada, the Information Division makes available current and background information on government policy regarding international affairs and on the activities of the Department as a whole.

The Cultural Affairs Division is responsible for the conduct of cultural relations between Canada and other countries so far as these contacts proceed through intergovernmental channels. It also maintains liaison with other interested agencies, both official and private, with a view to making Canada better known abroad through cultural and educational activities. It has specific responsibility for the governmental aspects of Canada's membership in the United Nations Educational, Scientific and Cultural Organization (UNESCO) and provides departmental liaison with the Canadian National Commission for UNESCO. The division's duties include primary responsibility for negotiating and administering cultural agreements with other countries and developing cultural programs with them (including such activities as scholarship programs, exchange of professors, tours by performing arts groups and art exhibitions). It arranges for Canadian participation in cultural events outside Canada, such as festivals of the arts and handicrafts, selected international exhibitions and competitions, and for participation by foreign artists and cultural personalities in similar events in Canada. It helps keep Canadian cultural organizations informed of cultural activity outside the country and provides general assistance to Canadian students, artists and professors going abroad. It has a book-presentation program that arranges donations of Canadian books to libraries abroad and it handles questions arising out of international agreements on intellectual property and copyright.