
FINANCIAL MANAGEMENT

FINANCIAL MANAGEMENT REFRESHER FOR MCOs

4 days

FI0258

This course provides participants with an update on financial management issues at missions. The workshop includes presentations and practical exercises in applying financial concepts in common mission scenarios (budget allocation and management, bank reconciliations, asset and liability accounts). The course includes two days of hands-on IMS navigation and reporting.

Population: Management Consular Officers who require an overview of financial concepts in common mission scenarios

Mode of Delivery: Classroom

FRAUD AWARENESS

3.5 days

FI0143

This course familiarizes Management Consular Officers with basic control measures to be used in the detection and prevention of fraud at missions.

Population: Management Consular Officers

Mode of Delivery: Classroom

GRANTS AND CONTRIBUTIONS

6 hours

FI0449

This Web-based course consists of a built-in registration form, five learning modules, with a final 10-question competency review and on-line evaluation at the end of the course.

Population: Anyone involved in administering grants and contributions

Mode of Delivery: Distance Learning - Self directed

INTRODUCTION TO FINANCIAL MANAGEMENT

1 day

OM0004

This course provides participants with an understanding of the framework for financial management in the department. Instruction is provided on financial and resource management in an Area Management office.

Population: Management Consular Officers

Mode of Delivery: Classroom

LES PAY

30 minutes

FI0139

This on-line tutorial provides an overview of the purposes and features of the LES Payroll System. Participants will understand the roles and responsibilities of the mission, International Banking and Mission Financial Services/SMFF and the Locally-Engaged Staff Services Bureau/HLD.

Population: Management Consular Officers, LES Accountants

Mode of Delivery: Distance Learning - Self directed