

its staff from four to ten, but there has been no additional storage space for records or current files, and the staff, which is working very hard and coming back many nights to catch up with arrears, is unable, under present conditions, to give the Department the speedy and accurate filing service it requires. The volume of correspondence handled by the files warrants the employment of two additional clerks, but I have made no recommendation for their employment because there was no room for two additional people to work in the quarters now available for the File Room.

(3) The code and cypher staff has increased from five to thirteen since the outbreak of the war. It has sufficient floor space for its work but the rooms are badly laid out and separated by a public corridor. Proper secrecy requires a self-contained cypher room with a single entrance and exit. No such arrangement can be worked out with the space at our disposition.

(4) We have five Third Secretaries working in a single room immediately below the Council chamber. This arrangement was not altogether unworkable when they first entered the Department as apprentices. Now that they are learning their trade and pulling their weight, it is very difficult for them to do satisfactory work under these conditions.

(5) With Mr. Beaudry's return to the office, we must immediately find another room for Mr. Pearson, who has been occupying Mr. Beaudry's office during the latter's absence. The question of bringing in additional temporary assistance from outside or of retaining somebody like Colonel Vanier for service in the Department may turn, at present, on the fact that we have no room at present in the place for a single additional man. At the same time we should be thinking of bringing into the Department a number of additional junior Third Secretaries to be trained to staff the Latin American Legations.

(6) We have considered whether or not any of the divisions of the Department could be moved outside the East Block into temporary quarters. In view of the closely knit and centralized organization of the Department and of the dependence of each branch of it upon the central filing and records system, I do not think any of the divisions presently in the East Block could be moved outside it without a very grave loss in efficiency.

(7) In the circumstances, all that we can do is to ask the Department of Finance and the Governor General's Office to vacate some of the space in the East Block now occupied by them. The Finance Department is not quite so closely knit as the Department of External Affairs. It comprises a number of more