

36/19/93

TSR/02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1993

REGION : LATIN AMERICA & CARIBBEAN

	NUMBER	OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
<u>LATIN AMERICA & CARIBBEAN</u>				
A. EXPORT/TRADE/POLICY ENQ	8474	12.25	20.80	33.05
B. VISITS TO CLIENTS IN TERRITORY	1305	11.25	16.45	27.70
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
CONFERENCE SEMINARS	47	2.00	3.03	5.03
BOGOTA	18	0.70	1.18	1.88
BRASILIA	74	2.08	2.72	4.80
BRIDGETOWN	196	6.25	2.98	9.23
BUENOS AIRES				
CARACAS	202	2.20	0.32	2.52
GUATEMALA	121	1.16	0.36	1.52
HAVANA	93	0.41	0.57	0.98
KINGSTON				
LIMA	6	0.36	0.01	0.37
MEXICO	10	0.20	0.08	0.28
PORT OF SPAIN		0.70	0.49	1.19
SAN JOSE	116	2.00	0.89	2.89
SANTIAGO	214	1.62	1.42	3.04
SAO PAULO	268	2.95	2.40	5.35
PROVINCES/MUNICIPALITIES	169	31.41	2.08	33.49
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMINISTRATION		7.29	2.33	9.62
LEAVE, PROFESSIONAL DEVELOPMENT		10.25	2.93	13.18
K. SERVICE TO OTHER MISSION PROGRAMS		1.73	0.96	2.69
L. TOURISM PROGRAM ACTIVITIES		0.80	0.47	1.27
**** TOTALS ****		93.89	99.89	193.78

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 436

FROM TERRIT : 403

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 1710

FROM TERRIT : 5085

NUMBER OF PENDING APPLICATIONS CONSIDERED ON : 83

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA BASED : 24

LOCALLY ENGAGED : 33