

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1990

POST : ABIDJAN

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME |
|--|--------|----------------|---------|------------|
| | | CANADA | LOC-ENG | PERSON-QTR |
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 352 | 33.00 | 25.00 | 0.91 |
| FROM TERRITORIES : | 92 | 7.50 | 25.00 | 0.40 |
| B. VISITS TO CLIENTS IN TERRITORY : | 73 | 12.50 | 21.00 | 0.46 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 0 | 0.00 | 0.00 | 0.00 |
| MISSIONS : | 3 | 11.00 | 0.00 | 0.22 |
| CONFERENCE SEMINARS : | 0 | 0.00 | 0.00 | 0.00 |
| OTHER : | 0 | 0.00 | 0.00 | 0.00 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 2 | 1.00 | 0.00 | 0.02 |
| POST INITIATED : | 2 | 7.50 | 0.00 | 0.15 |
| E. COMMUNICATIONS ACTIVITIES : | 0 | 0.00 | 0.00 | 0.00 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| FROM TERRITORIES : | 0 | 0.00 | 0.00 | 0.00 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 0.00 | 0.00 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 16 | 1.50 | 0.00 | 0.03 |
| HOST GOVERNMENT : | 4 | 1.00 | 0.00 | 0.02 |
| OTHER DEPARTMENT : | 11 | 4.50 | 0.00 | 0.09 |
| PROVINCES/MUNICIPALITIES : | 16 | 5.00 | 0.00 | 0.10 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. : | | 10.50 | 0.00 | 0.21 |
| LEAVE, PROFESSIONAL DEVELOP : | | 0.00 | 29.00 | 0.29 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 5.00 | 0.00 | 0.10 |
| L. TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 3.00 |

NUMBER OF BUSINESS VISITORS FROM CANADA : 74
FROM TERRIT : 69

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 1