

TRADE TRACKING SYSTEM

89/01/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1988

POST : PARIS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	440	15.50	21.00	2.40
FROM TERRITORIES :	517	10.00	18.71	1.91
B.VISITS TO CLIENTS IN TERRITORY :	88	5.83	2.85	0.55
C.EXPORT/TRADE/POLICY FAIRS :	17	2.16	3.14	0.35
PROJECTS AND EVENTS MISSIONS :	17	3.00	1.28	0.27
CONFERENCE SEMINARS :	7	1.16	0.28	0.09
OTHER :	9	1.50	0.00	0.09
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	8	1.50	0.42	0.12
POST INITIATED :	27	4.00	0.42	0.27
E.COMMUNICATIONS ACTIVITIES :	11	0.83	0.28	0.07
F.INVESTMENT ENQUIRIES FROM CANADA :	26	1.33	0.85	0.14
FROM TERRITORIES :	108	4.33	6.57	0.72
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	28	0.33	2.71	0.21
CONNECTIONS ARRANGED :	38	0.00	8.85	0.62
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.66	1.14	0.24
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	11	0.66	1.00	0.11
HOST GOVERNMENT :	4	0.33	0.00	0.02
OTHER DEPARTMENT :	60	2.16	2.14	0.28
PROVINCES/MUNICIPALITIES :	34	1.66	1.71	0.22
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		19.00	3.28	1.37
LEAVE, PROFESSIONAL DEVELOP :		18.33	23.14	2.72
K.SERVICE TO OTHER MISSION PROGRAMS :		3.66	0.14	0.23
***** TOTALS *****		99.93	99.91	13.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 183
FROM TERRIT : 169

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 36

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 6
- LOCALLY-ENGAGED : 7