

ATTENDANCE.

1. The following are the standard attendance rules in the University:-

- (a) Lectures begin at five minutes past the hour and end at five minutes before the hour.
- (b) Students may not enter a lecture late, except with the permission of the lecturer. If permitted to enter, they will be marked as late. Two "lates" are equivalent to one absence.
- (c) Credit for attendance may be refused on the ground of lateness, inattention, disorderly conduct or neglect of study.
- (d) Students must attend at least seven-eighths of the exercises in each course, unless excused. Excuses may be granted by the Dean for illness, domestic affliction, and other important reasons.
- (e) Students must obtain excuses immediately upon their return to the University after absence, and present the same at once to instructors from whose classes they have been absent, in order that such absences shall not be counted against them.
- (f) Requests for excuses must be supported by medical certificate, or such other documents as may be necessary.
- (g) The issuance of an excuse to a student does not entitle him to credit for exercises which he may have missed.
- (h) Students whose unexcused absences exceed one-eighth, but not one-quarter, of the total scheduled exercises in any course, are considered as having failed in that course.
- (i) Students whose unexcused absences exceed one-quarter of the total scheduled exercises in any course, are required to repeat the whole course.