

MON	28 AUG	TUE	29 AUG	WED	30 AUG	THU	31 AUG	FRI	1 SEPT	SAT	2 SEPT
						— FINANCE: CURRENT MONTH EXPENDITURE		— FINANCE: VERIFICATION OF CASH ACCOUNT OR PETTY CASH ADVANCE, FORECAST — EXCHANGE RATE SUMMARY — IMMIGRATION: MONTHLY OPERATIONAL REPORT, REFUGEE PROCESSING REPORT — OVERTIME — FOREIGN LANGUAGE TRAINING: EXPENDITURE REPORT			
										EVENING	
										SUN	3 SEPT
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	