

20/10/93

TRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1993

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	% OFFICER-TIME LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	39191	17.55	25.64	100.20
FROM TERRITORIES	37354	16.95	17.25	64.12
B. VISITS TO CLIENTS IN TERRITORY	9641	11.35	9.97	41.76
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	332	3.00	4.87	21.87
MISSIONS	361	5.37	4.93	32.38
CONFERENCE SEMINARS	387	2.98	2.45	32.03
OTHER	378	2.20	1.96	8.13
D. COMMERCIAL & ECONOMIC REPORTS HQ REQUESTED	562	2.84	1.45	9.19
POST INITIATED	1193	5.14	2.24	19.55
E. COMMUNICATIONS ACTIVITIES	837	1.84	0.74	6.81
F. INVESTMENT ENQUIRIES FROM CANADA	612	2.12	1.51	7.83
FROM TERRITORIES	1355	1.83	1.96	8.70
G. TECHNOLOGY INFLOW PROGRAM ENCH'S CONVENTIONS	486	0.58	0.33	4.28
	911	0.34	0.29	2.82
H. PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST		2.04	1.50	7.77
I. SERVICE REQUESTS FM GOV'T SOURCE				
POST GOVERNMENT	844	1.19	0.64	3.93
OTHER DEPARTMENT	1064	1.73	0.28	8.57
PROVINCES/MUNICIPALITIES	1596	1.05	1.75	10.34
	1377	2.94	1.63	10.89
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		10.20	2.74	26.30
LEAVE, PROFESSIONAL DEVELOP.		6.20	4.58	21.86
K. SERVICE TO OTHER MISSIONS		4.27	0.92	15.45
L. TOURISM PROGRAM ACTIVITIES		1.32	0.16	2.58
***** TOTALS *****		99.89	89.21	430.50

SECTION II

SUMMARY OF PROGRAM

RESULTS

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA	3949
FROM TERRIT	7189
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA	9505
FROM TERRIT	1744
NUMBER OF PEND APPLICATIONS COMMENTED ON	361
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED	185
-LOCALLY ENGAGED	157