

07/06/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1993

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA	: 569	16.00	26.66	1.12
FROM TERRITORIES	: 1355	14.50	25.00	1.04
B. VISITS TO CLIENTS IN TERRITORY	: 152	12.50	10.00	0.55
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 0	0.00	0.00	0.00
MISSIONS	: 3	3.50	10.66	0.39
CONFERENCE SEMINARS	: 4	11.00	9.33	0.50
OTHER	: 8	0.50	0.00	0.01
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED	: 0	0.00	0.00	0.00
POST INITIATED	: 3	1.00	3.00	0.11
E. COMMUNICATIONS ACTIVITIES	: 8	2.00	2.33	0.11
F. INVESTMENT ENQUIRIES				
FROM CANADA	: 10	3.50	0.66	0.09
FROM TERRITORIES	: 0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 1	0.00	0.33	0.01
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	: 0	0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 6	1.50	0.33	0.04
HOST GOVERNMENT	: 9	2.50	0.33	0.06
OTHER DEPARTMENT	: 5	5.00	0.00	0.10
PROVINCES/MUNICIPALITIES	: 12	1.50	0.66	0.05
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 15.00	2.66	0.38	
LEAVE, PROFESSIONAL DEVELOP	: 10.00	8.00	0.44	
K. SERVICE TO OTHER MISSION PROGRAMS	: 0.00	0.00	0.00	
L. TOURISM PROGRAM ACTIVITIES	: 0.00	0.00	0.00	
***** TOTALS *****		100.00	99.95	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 16
	FROM TERRIT	: 12
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 114
	FROM TERRIT	: 297
NUMBER OF PEMD APPLICATIONS COMMENTED ON		: 9
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	: 2
	-LOCALLY ENGAGED	: 3