

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : PARIS

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	634	14.16	22.41	3.54
FROM TERRITORIES :	560	8.00	17.16	2.54
B. VISITS TO CLIENTS IN TERRITORY :	236	4.16	6.75	1.06
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	44	13.00	5.25	1.41
MISSIONS :	39	11.83	2.41	1.00
CONFERENCE SEMINARS :	6	1.33	0.08	0.09
OTHER :	4	0.50	0.66	0.11
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	18	2.50	0.50	0.21
POST INITIATED :	14	2.00	0.41	0.17
E. COMMUNICATIONS ACTIVITIES :	16	1.16	0.66	0.15
F. INVESTMENT ENQUIRIES				
FROM CANADA :	146	1.00	6.25	0.81
FROM TERRITORIES :	195	1.16	6.08	0.80
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	132	0.66	3.75	0.49
CONNECTIONS ARRANGED :	56	0.50	2.75	0.36
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	2.00	0.24
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	11	0.66	0.91	0.15
HOST GOVERNMENT :	41	1.16	0.75	0.16
OTHER DEPARTMENT :	40	2.00	0.91	0.23
PROVINCES/MUNICIPALITIES :	32	2.33	0.41	0.19
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.16	1.75	0.82
LEAVE, PROFESSIONAL DEVELOP :		1.33	1.00	0.20
K. SERVICE TO OTHER MISSION PROGRAMS :		3.66	0.41	0.27
L. TOURISM PROGRAM ACTIVITIES :		16.66	16.66	3.00
***** TOTALS *****		99.92	99.92	18.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 23

FROM TERRIT : 6

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 341

FROM TERRIT : 334

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 45

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 6

-LOCALLY ENGAGED : 12