

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1990

POST : HAGUE, THE

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	257	19.33	22.75	1.49
FROM TERRITORIES :	104	7.33	9.50	0.60
B. VISITS TO CLIENTS IN TERRITORY :	88	8.00	10.25	0.65
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	0.66	0.50	0.04
MISSIONS :	6	2.00	2.00	0.14
CONFERENCE SEMINARS :	7	5.33	2.50	0.26
OTHER :	1	0.33	5.50	0.23
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	13	5.66	1.00	0.21
POST INITIATED :	8	3.33	0.50	0.12
E. COMMUNICATIONS ACTIVITIES :	25	2.66	3.50	0.22
F. INVESTMENT ENQUIRIES				
FROM CANADA :	27	0.00	4.00	0.16
FROM TERRITORIES :	32	0.00	5.00	0.20
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	18	0.00	2.50	0.10
CONNECTIONS ARRANGED :	8	0.00	1.25	0.05
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.33	0.50	0.09
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	3	0.33	0.75	0.04
HOST GOVERNMENT :	10	1.00	0.50	0.05
OTHER DEPARTMENT :	7	0.33	0.75	0.04
PROVINCES/MUNICIPALITIES :	20	3.66	3.50	0.25
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		22.00	12.25	1.15
LEAVE, PROFESSIONAL DEVELOP :		10.00	11.00	0.74
K. SERVICE TO OTHER MISSION PROGRAMS :		2.33	0.00	0.07
L. TOURISM PROGRAM ACTIVITIES :		3.33	0.00	0.10
***** TOTALS *****		99.94	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 54

FROM TERRIT : 72

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 23

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3

- LOCALLY-ENGAGED : 4