

TRADE TRACKING SYSTEM

90/10/03

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1990

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	339	13.00	37.00	1.37
FROM TERRITORIES :	440	7.00	20.00	0.74
B. VISITS TO CLIENTS IN TERRITORY :	142	15.00	10.00	0.60
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	6	1.00	2.00	0.08
MISSIONS :	6	3.00	2.00	0.12
CONFERENCE SEMINARS :	9	1.00	2.00	0.08
OTHER :	7	1.00	6.00	0.20
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	37	5.00	6.00	0.28
POST INITIATED :	19	7.00	3.00	0.23
E. COMMUNICATIONS ACTIVITIES :	11	2.00	1.00	0.07
F. INVESTMENT ENQUIRIES				
FROM CANADA :	2	0.00	0.00	0.00
FROM TERRITORIES :	12	0.00	1.00	0.03
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.00	0.00	0.00
CONNECTIONS ARRANGED :	1	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	10	1.00	2.00	0.08
HOST GOVERNMENT :	20	1.00	1.00	0.05
OTHER DEPARTMENT :	3	1.00	0.00	0.02
PROVINCES/MUNICIPALITIES :	4	0.00	1.00	0.03
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		13.00	4.00	0.38
LEAVE, PROFESSIONAL DEVELOP :		22.00	1.00	0.47
K. SERVICE TO OTHER MISSION PROGRAMS :		7.00	1.00	0.17
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 94  
FROM TERRIT : 181

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 3